

EXNING ROAD & DISTRICT WORKING MEN'S CLUB

RULES

1. *The Club shall be called the Exning Road & District Working Men's Club.*
2. *The object of the Club is to afford its Members the means of social amenities, mutual helpfulness and rational recreation.*
3. *The Club premises are situated in the Exning Road, Newmarket, in the county of Suffolk.*
4. *Any person of good character, and not less than eighteen years of age, shall be eligible for nomination as a Member.*
5. *Any person desiring to become a Member shall be proposed and seconded by Members of the Club. Their names and addresses together with the names of their sponsors shall be recorded in a register kept for the purpose. On being nominated for Membership they shall not be privileged to enjoy the amenities of the Club until a period of 48 hours has elapsed. The Committee shall have full power to elect or refuse any person so proposed. Upon being nominated a prospective new Member shall immediately pay their entrance fee and their subscription for the current year and if the Committee do not approve their election the fees shall be refunded.*
- 6a. *Members shall pay an annual subscription as the Committee shall from time to time resolve.*
- 6b. *New Members shall pay the annual subscription fee plus 25% entrance fee.*
- 6c. *Members, on reaching the statutory age for retirement, who have paid annual subscriptions for the previous 5 years, shall be entitled to continue as Life Members, but will pay an annual administration fee of not more than 25% of the full subscription, but subject otherwise to these rules.*
- 6d. *Committee Members shall be entitled to free Membership during their term of office.*
7. *All annual subscriptions shall be payable and due on the first day of January in each year except in the year of election as a Member. Any Member whose annual subscription has not been paid by the last day of January shall cease to be a Member, but may be re-admitted on the payment of the normal subscription plus 25% in accordance with procedures laid down in rules 5 and 6b.*
8. *A register of the names and addresses of Members shall be kept in the Club as required under the Licensing Acts. Every Member shall, within 14 days, give notice to the Secretary of any change of address.*
9. *A person will cease to be a Member by a) non payment of subscription, b) by expulsion and c) by resignation, on giving notice to the Secretary.*
10. *Members may introduce visitors to the Club.*
- 10a. *A person residing within 7 miles of the Club premises shall NOT be introduced as a visitor more often than once in any period of three months.*
- 10b. *A person residing more than 7 miles from the Club premises, and who is temporarily living in Newmarket, may be introduced by a Member and be made a Temporary Member, for a period not exceeding 1 month, on payment of a sum decided by the Committee from time to time.*
- 10c. *Members who introduce Visitors and Temporary Members shall be responsible for their conduct in the Club of persons so introduced.*
- 10d. *Each Visitor and Temporary Member shall sign the visitors' book, and the Member introducing them shall sign it.*
- 10e. *Visitors are not allowed to purchase or pay for any excisable goods in the Club.*
- 10f. *When arrangements are made for official parties or teams from other clubs to visit the Club premises, the person in charge of the visiting party shall be requested to supply, at or before the time of arrival, a list of the names of the persons making up the party. Such list shall be kept in the Club while the party is on the premises and the persons on such list be regarded as Temporary Members for the duration of such official visit only, for the purpose of buying excisable goods in the Club.*
11. *The Committee shall have the power to reprimand, suspend or expel any Member who persistently disregards the authority of the Club Officers: who is guilty of any conduct (whether within or without the premises of the Club) which, in the opinion of the Committee renders it undesirable that they should continue as Members of the Club. Before suspending or expelling a Member the Committee shall summon them to a meeting and allow them the opportunity to explain their conduct and speak in their own defence.*

12. Any Member breaking or otherwise damaging any of the furniture or other property of the Club may be required to pay such sum not exceeding the value of the property broken or damaged as the Committee may decide.
13. No fighting, excessive gambling, swearing, drunkenness or other offensive conduct shall not be permitted in the Club. No person shall be allowed to canvass in the Club for any political or other purpose and no notice, bill or placard shall be posted in the Club except by the Secretary or by order of the Committee.
14. The Officers of the Club shall consist of a President, Vice President, Chairman, Vice Chairman, Secretary, Treasurer and 5 Trustees. The president, Vice President and Chairman shall be elected annually at the Annual General Meeting. The Secretary and Treasurer shall be elected at the Annual General Meeting and hold office for 3 years. The Vice Chairman shall be elected annually by the Committee at the Committee Meeting following the Annual General Meeting. In the event of a vacancy arising amongst the Officers through death, resignation or other cause the Committee shall have power to elect a person to fill such vacancy until the next Annual General Meeting. The Trustees shall be appointed by the Committee as necessary from amongst the ordinary Members of the Club. Such a duly appointed Trustee shall hold office until such time as they resign by notice in writing to the Committee or until a resolution to remove him/her shall be passed by the Committee. All property of the Club shall be vested in the Trustees from time to time appointed, and the Trustees shall act in respect as regards such property, land or investments in strict accordance with the Committees instructions. They shall have the power to sell, lease, mortgage or pledge any Club property for the purpose of raising or borrowing money for the benefit of the Club, in accordance with the Committee's directions. The Club shall reimburse them for any expense incurred in carrying out their duties. The liability of each and every Trustee shall be limited to the extent of such funds as may be actually received by him/her.
15. The Committee shall consist of the Chairman and 12 Members eligible by two years consecutive Membership, elected at the Annual General Meeting. Committee Members, when so elected, shall hold office for 3 years unless during that time they cease, for any reason, to be a Member of the Club.
16. Nominations for election of Officers or Members of the Committee shall be made at least 7 days before the date of the Annual General Meeting and shall be proposed and seconded.
17. The Committee shall have the power to fill any vacancy arising on the Committee through death, resignation or other cause during the year. The Member so elected to fill a vacancy shall be the Member receiving the greatest number of votes in the ballot at the previous Annual General Meeting after the Committee vacancies are filled. They shall serve the remainder of the term for which the Member whose place he takes, was elected. If no ballot has taken place at the previous Annual General Meeting the Member co-opted shall serve until the next Annual General Meeting.
18. The books and accounts of the Club, made up to December 31st each year shall be audited annually by a chartered, Incorporated or Certified Accountant elected by the Members at an Annual General Meeting.
19. The Committee, or any Officer Authorised by them, shall have the power to give such orders for goods to be supplied or work to be done as necessary to carry out the objectives of the Club and shall be indemnified out of the property of the Club against any personal liability they may incur through the giving of such orders. Nothing in this rule shall empower the Committee to give an order for goods or work exceeding £5000 without first obtaining the consent of two thirds of the Members present at a specially convened Special General Meeting. Regularly audited items are excluded from this rule.
20. Except on the dissolution of the Club no part of the profits or funds of the Club shall be distributed among the Members, but this shall not preclude the payment of wages or salary to any Members who are employed by the Club, nor the payment of a reasonable rate of interest on money borrowed by the Club from Members.
21. The Annual General Meeting shall be held each year as soon as circumstances permit. Notice of the agenda and the date and time of the meeting shall be displayed at least 14 days beforehand. Twenty Members shall constitute a quorum. The business of the Annual General Meeting shall be:- a). to receive a report by the Committee on the running of the Club during the previous 12 months. b). To receive the audited statement of accounts for the year ended December 31st previous and the Auditors report thereon.

- c.) To elect Members and Officers of the Club in accordance with these rules. d.) To transact such other business subject to these rules as may be submitted by the Committee or by any Member.
22. A Special General Meeting shall be called by the Secretary upon the direction of the Committee or upon a requisition signed by not less than 30 Members and stating the purpose for which the meeting is required. At least 7 days notice of the date and time of the meeting and of the purpose for which it is summoned shall be posted in the Club. 20 Members constitute a quorum. No business other than that specified in the notice shall be transacted at a Special General Meeting.
23. The Committee shall meet at least twice a month, and more often if necessary. One third of the Committee shall constitute a quorum. The Chairman, or in his absence, the Vice Chairman shall preside at all meetings of the Committee, but if they are both absent a Chairman for that meeting shall be elected from the Members present. The Chairman of the meeting shall have full authority to decide on any point of order or any question of interpretation of these rules.
24. At Annual General Meetings and Special General Meetings each Member shall have one vote. Temporary Guest Members and Visitors are not allowed to attend or vote at General Meetings. At Committee Meetings each Committee Member shall have 1 vote. In the event of the votes for and against a resolution being equal the Chairman shall have a second or casting vote.
25. The Committee have power to make and from time to time amend or cancel such bye-laws as it may consider expedient for the good government of the Club provided that no such bye-law shall conflict with any of these rules. A copy of such bye-laws shall be displayed in the Club.
26. These rules shall only be amended by resolution passed by a two thirds majority of those voting on the resolution at an Annual General Meeting or Special General Meeting called for the purpose. Notice in writing of any amendment proposed shall be given to the Secretary, who shall exhibit a copy of such notice in the Club not less than 7 days prior to the meeting at which the amendment is to be proposed.
27. Copies of these rules shall be printed and shall be supplied to any Member on demand. A copy shall be permanently displayed in the Club and all Members shall be deemed to have knowledge of them.
28. The Club bar shall be open to Members, Temporary Guest Members and properly introduced visitors at times arranged by the Committee and displayed in the Club. Intoxicating liquor shall be obtainable by Members, Temporary Guest Visitors only for consumption on or off the premises during the hours arranged.
29. If at any General Meeting of the Club a resolution that the Club be wound up is passed by a majority of Members present, a Special General Meeting shall be called, for a date not less than 1 month later. If at such Special General Meeting not less than one half of the total Members present, and the resolution to wind up the Club is passed, by a majority of not less than two thirds of the Members voting thereupon, or at such a date as may be specified in the resolution, proceed to realize the property of the Club and after the discharge of all liabilities of the Club, shall divide the balance equally between all Members. Upon the completion of such division the Club shall be dissolved.